



**Parkway North Holiday Arts & Craft Fair**  
**Sponsored by the Parkway Alumni Association**

**LOCATION:** Parkway North High  
12860 Fee Fee Road  
Creve Coeur, MO 63146

**DATE & TIME:** Saturday, November 7, 10 am - 4 pm  
Sunday, November 8, 10 am - 4 pm

**FEE:** Rental fee for exhibition space - \$55 for a single space,  
\$110 for a double space  
Special Parkway Student Rate - \$25.00 for a single space  
(see special requirements for student dealers)

**DUE DATE:** **October 1, 2009\***

\*To receive the same booth as last year, application and payment due by June 1, 2009.

A limited numbers of tables are available to rent for \$10 each, and a limited number of electrical outlets are available on a first-come, first-served basis for an additional \$10, the dealer provides their own extension cords. Two chairs per space will be provided. Space sizes are approximately 10' x 6'.

Rental fees must accompany your application. Make checks payable to **Parkway Alumni Association Craft Fair**. All applications will be juried. Acceptances will be mailed, and then checks will be cashed. Checks will be returned to those persons not accepted. Cancellations made after October 1, 2009 will not receive a refund. The Fair Committee reserves the right to assign a designated space. The Fair Committee reserves the right to refuse any application without recourse.

**QUALIFICATIONS:** The Fair Committee reserves the right to remove any entry considered objectionable. No resale, garage sale, flea market, imported items, kits, plants, animals or ready-to-eat food allowed. Each applicant should submit at least 2 clear, detailed photos representative of all work to be exhibited. Photos will be kept on file and not returned. (Quality color copies are acceptable.) Craft work will be juried for quality. Exhibitors will be asked to remove any items not meeting the qualifications or may be asked to leave the fair at the discretion of the Fair Committee. In such a case, NO REFUND will be given.



**PARKWAY NORTH HOLIDAY ARTS & CRAFT FAIR  
SATURDAY AND SUNDAY  
November 7 and 8, 2009**

Please make checks payable to **Parkway Alumni Association Craft Fair**. Checks will be deposited as applications are accepted. Return this contract with **PAYMENT, PHOTOS AND ONE SELF ADDRESSED, STAMPED, LEGAL SIZE ENVELOPE** (for the results of the jury process) to:

**PARKWAY ALUMNI CRAFT FAIR**

**c/o Susan Brusca**  
9837 Paul Revere Apt D  
Affton, MO 63123

**PARKWAY ALUMNI / STUDENT ART**

**c/o Sherry Muehlfarth**  
2156 Shimoor Lane  
St. Louis, MO 63146

Name: \_\_\_\_\_ **Last Year's Booth #** \_\_\_\_\_  
 Address: \_\_\_\_\_ (to keep the same booth  
 City, State, Zip: \_\_\_\_\_ check must be received  
 Phone: \_\_\_\_\_ by 6/1/2009)  
 Emergency phone during the Fair: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Booth or Sales Name: \_\_\_\_\_  
 Describe your craft in detail: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please check the appropriate space:  
 Single Space: \$55 \_\_\_\_\_ Double Space: \$110 \_\_\_\_\_ Parkway Student Space: \$25 \_\_\_\_\_  
 Electricity: \$10 \_\_\_\_\_ Tables: \$10 each \_\_\_\_\_

**TOTAL AMOUNT ENCLOSED:** \_\_\_\_\_

The Fair Committee reserves the right to refuse any application without recourse. Persons selling items prohibited by the Fair rules will be asked to, and shall immediately remove, those items from sale without refund of fees. Cancellation date is October 1, 2009.

I have read this contract and the attached rules and agree to abide by them. I agree to assume responsibility for my merchandise and personal property at all times during the entire period of the fair from the beginning of set-up through the close of the fair. I release the Parkway Alumni Association, the Fair Committee, the Parkway School District and its employees of any liability for loss, theft, damage or claims of any kind to any merchandise or personal property.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Booth Dealer*



Parkway North Holiday Arts & Craft Fair  
RULES

Sponsored by the Parkway Alumni Association

**Please help us present a quality fair by observing the following rules:**

1. All booths must be constructed in a safe manner and must not constitute a hazard. All booths or table fronts must be draped where they are exposed to view, and all packing materials must be out of sight.
2. Booth dealers are responsible for their merchandise in case of loss or damage. All merchandise and personal property must be removed from school premises immediately after closing on Sunday.
3. No resale, garage sale, imported items, flea market, kits, live plants, animals or ready-to-eat food products that are to be consumed on the premises will be allowed. Such items will be removed by the Fair Committee. The Fair Committee reserves the right to remove any item deemed objectionable for any reason.
4. **Neither alcoholic beverages nor smoking are permitted anywhere on premises.**
5. No pets allowed, strollers are allowed at the discretion of the Fair Committee.
6. No nails, screws or staples may be put in walls, floors, ceilings or tables.
7. All proceeds from art & craft sales go to the individual dealers. Dealers are responsible for collecting and paying Missouri State sales tax where applicable.
8. Upon acceptance, written notification will be sent with instructions for booth set-up, location and tear down. **Booth numbers will be given out on the Saturday morning of set-up.**
9. Dealers who close their booth before 4 p.m. on Saturday or Sunday forfeit their right to return the following year.
10. Dealers must park in the designated lot after unloading, violators may be towed at owners' expense.
11. **STUDENT RULES:** Students must have a teacher's recommendation with their application. Students and teachers can share a booth or have one exclusively. Each student booth must be manned at all times by someone 17 yrs of age or older. Applications for a student art booth require the signature of a parent, teacher or individual 18 yrs of age or older. If a teacher is selling student art, they must have the written authorization of the student's parents or guardian.

QUESTIONS: Crafters - Susan Brusca 314-631-0601 [cardsfan66@sbcglobal.net](mailto:cardsfan66@sbcglobal.net)  
Student Art – Sherry Muehlfarth 314-941-0522 [thepartybroker@aol.com](mailto:thepartybroker@aol.com)